

**Union Township Board of Supervisors
Legislative Meeting
November 20, 2019
7:00 pm**

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 7:00 pm. A moment of prayer was delivered. The pledge of allegiance was recited.

Board Members in attendance by roll call were Richard Lawson, Charles Trax, Paul Chasko, Robert Dooley, and Heather Daerr.

Also, in attendance, Gary Sweat, Solicitor, Nicole Wright-Secretary/Treasurer, Jessica Stiner-Engineer, James Donahoe- Project Department, and Ken Puglisi-Road Superintendent.

Public Comment on Agenda items:

No public comment was made.

Motion to approve minutes for October 23, 2019 Legislative meeting.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-ABSTAIN, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES. Motion Carried.

Motion to approve minutes of November 11, 2019 Non-Legislative meeting.

Motion by Robert Dooley, Second by Heather Daerr

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried.

Motion to approve payroll #22 dated November 1, 2019 in the amount of \$13,924.37 as presented by the Secretary/Treasurer subject to being true and correct.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-ABSTAIN, Heather Daerr-YES. Motion Carried.

Motion to rescind the motion for approval of payroll #22 dated November 1, 2019 in the amount of \$13,924.37.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried.

Motion to approve payroll #22 dated November 1, 2019 in the amount of \$13,924.37

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-ABSTAIN, Robert Dooley-ABSTAIN, Heather Daerr-YES. Motion Carried.

Motion to approve payroll #23 dated November 15, 2019 in the amount of \$17,239.92 as presented by the Secretary/Treasurer subject to being true and correct.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-ABSTAIN, Robert Dooley-ABSTAIN, Heather Daerr-YES. Motion Carried.

Solicitor Gary Sweat updated the Board on the research he has done for the Overlook Sewer Easements. Next, he stated his office has prepared the resolution for the application of the PA Small Water & Sewer grant application.

Moving forward, Mr. Sweat stated he has sent another letter to the attorney of Giant Eagle requesting information regarding the stormwater pipe. Next, Mr. Sweat reported he has signed on behalf of Union Township stating the Scarmazzi development is consistent with the comprehensive plan for the Township to support the multimodal grant the developer is seeking. Moving forward, Mr. Sweat reported Bruce and Cindy Klassen have secured ownership of Quaker Engineering. Mr. & Mrs. Klassen are the point people for Tuscany Estates. Lastly, Sweat Law Office has filed the Municipal Lien on 5202 Lew Street. A copy of the lien has been sent to the Sheriff's Office as the property is scheduled for Sheriff's Sale on December 6, 2019.

Road Superintendent, Ken Puglisi reported the drainage issue on the lower end of Ridge Avenue has been completed. He stated the Road Department will be out to complete the upper area soon. Next, Mr. Puglisi reported the Road Department has fixed a twenty-year ponding situation on Frye Avenue. Moving on, Ken reported all the Veteran Memorial flags have been taken down. Lastly, Mr. Puglisi reported on the sinkhole issue on Kirchner Drive.

Supervisor, Heather Daerr questioned the Road Superintendent and Engineer regarding the pedestrian crossing request on Mingo Church Road and the fees associated with the steps required by PennDOT. Engineer, Jessica Stiner reported the process is lengthy and costly. Mrs. Stiner stated the next step would be to compile a cost estimate.

Motion to add two motions to the agenda one would be to discuss the insurance proposals and the second to discuss the cross walk on Mingo.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried.

Engineer, Jessica Stiner questioned the Board regarding setting up a meeting with El Grande to discuss the discrepancy with the 2019 Paving Project invoice. A meeting was set for Tuesday, November 26, 2019 at 9:00 am. It was agreed Jessica, Jamie, Alex, Ken, Bob, and Rick would meet with El Grande to discuss and do field measurements to resolve the discrepancy. Next, Mrs. Stiner reported HCEG and Sweat Law Offices are still working on the agreement with Sunoco regarding Patterson Road. Moving forward, Mrs. Stiner reminded the Board there will be a conditional use hearing for the EQM Crescent Moon Compressor Station that will be in Nottingham Township, on Monday, December 2, 2019 at 7:05 pm. The meeting will be held at the Nottingham Township Municipal Building. Lastly, Mrs. Stiner reported she had sent an email with recommendations to the Board to review regarding the quotes provided by the Shire regarding their stormwater ponds.

Supervisor, Heather Daerr announced Union Township was rewarded the Pennsylvania Department of Conservation and Natural Resources 2019 Community Conservation Partnership Program Grant. The grant awarded Union Township \$49,900.00 for the development of the Elrama Park project.

UNFINISHED BUSINESS

1. Approve/Deny formal adoption of the proposed 2020 budget.
2. Approve/Deny bidding threshold for purchase of utility truck. (2020 Capital Budget item)
3. Approve/Deny purchase order 40 of 2019 for truck tire purchase.
4. Approve/Deny Planning Department to review and consider extending the submission deadlines for PRD.
5. Approve/Deny RAYSA utilization of Veterans Memorial Park & facilities for the spring soccer season March 23, 2019 thru June 5, 2019 conditioned upon execution of lease agreement and security deposit and rental fees being received.
6. Approve/Deny MS4 Management Program advertisement.
7. Approve/Deny Resolution 16 of 2019 applying for PA Small Water & Sewer Grant

8. Approve/Deny \$100.00 application fee for PA Small Water & Sewer Grant and payment via the secure third-party vendor by electronic payment.
9. Approve/Deny final approval of the Mamie Subdivision (Board conditionally approved on the basis of SPM approval by the DEP on 7/24/2019)
10. Approve/Deny Mineral Beach Final PRD approval conditioned upon the Harshman CE Group, LLC 10/9/2019, 11/2/2019, and 11/19/2019 comment letters and CEC's 11/15/2019 response letter and upon approval of the requested modifications.

NEW BUSINESS

1. Approve/Deny SERMS AED/CPR/BBP/First Aid training. Only expense to UT would be \$5-10/card. Scheduling TBD
2. Approve/Deny December messenger article.
3. Discuss replacement of 2 PC that operate QuickBooks.
4. Discuss Chicken Ordinance.
5. Discuss amending Grading Ordinance.
6. Discuss updating fee schedule & registration of stormwater ponds.

Discuss Next Steps on Open Items:

- Stormwater Pond Progress/Policy & Procedures
- Elrama Sewage Property Liens
- Elrama Sewage Uncollected Tap Fees
- Senate Engineering-Act 537 Plan
- Finleyville-Elrama Road Catch Basins
- Sunoco-Patterson Road Paving/Restoration of Road Project
- Veterans Memorial All-Purpose Field-Fence
- Abandoned Homes List
- Meadow Avenue Curb Installation, Catch Basins & Pipe
- Nike Site Electrical Quotes
- Leaf Vac
- Pleasant View Slide Repairs
- Utility Truck Purchase
- Building Permit Modification
- Chicken Ordinance
- PENNVEST Funding for Overlook Sewerage
- RAYSA Lease Agreement Spring
- CDBG Funds Restroom Project
- Equitrans Pipeline
- ~~Capital Budget~~
- Finleyville-Elrama Road Sewerage Malfunctions
- Fee schedule update on PRD review fee.
- McIntosh Compressor Station Blow Off Noise Logs
- Trax Road sight distance
- Updating Union Township Zoning Map
- 15 Gilmore Road

Motion to approve the formal adoption of the proposed 2020 budget.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried.

Motion to approve the bidding threshold for up to \$40,000.00 for the purchase of a utility truck.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve the purchase of 6 tires and 3 rims from B&B Truck and Equipment Repair in the amount of \$2,195.50.

Motion by Robert Dooley, Second by Paul Chasko

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve the Planning Department to review and consider extending the submission deadlines for PRD's and request a check list developed by Jim for items in the subdivision and land development, and any other permits that the Township issues.

Motion by Richard Lawson, Second by Heather Daerr

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve RAYSA utilization of the Veterans Memorial Park and facilities for spring soccer season March 23, 2020 thru June 5, 2020 conditioned upon execution of the lease agreement, security deposit, and rental fees being received.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve the MS4 management program advertisement.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve Resolution 16 of 2019 applying to the PA Small Water & Sewer Grant pending the additions of the finances included in the resolution coordinated with Sweat Law Offices and project manager James Donahoe.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve the \$100.00 application fee for the PA Small Water & Sewer Grant via the secure third-party vendor by electronic payment.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion for final approval of the Mamie Subdivision.

Motion by Heather Daerr, Second by Paul Chasko

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

The Vice-President from Civil & Environmental Consultants, Inc. attended the meeting and presented the justifications for requested modifications for the Mineral Beach Planned Residential Development to the Board of

Supervisors. Discussions ensued amongst the Engineer, Supervisors, Solicitor, and representatives regarding the Mineral Beach PRD.

Motion to approve the final PRD approval conditioned upon the Harshman CE Group, LLC 10/9/2019, 11/2/2019, and 11/19/2019 comment letters and CEC's 11/15/2019 response letter and upon the eight requests for PRD waivers as set forth in the November 15, 2019 letter of the developers Civil & Environmental Consultants with justification is made part of the final approval.

Motion by Richard Lawson, Second by Heather Daerr

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to schedule and advertise a public meeting to discuss insurance quotes for 2020 and any other business brought before the Board on November 26, 2019 at 8:00 am.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion for Harshman to work up a ball park soft cost estimate for the crosswalks on Mingo Church Road.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve SERMS AED/CPR/BBP/First Aid training. Only expense to UT would be \$5-10/card. Scheduling to be announced.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to approve Paul Chasko to prepare messenger article for December.

Motion by Robert Dooley, Second by Paul Chasko

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Motion to give the project of looking into new computer hardware to Jim Donahoe.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Supervisor, Heather Daerr requested Mr. Donahoe to request a meeting with Advent Communications to discuss their services to Union Township.

Supervisor, Richard Lawson questioned updates on 15 Gilmore Road and Meadow Avenue.

Supervisor, Heather Daerr questioned updates on Senate Engineering, Finleyville-Elrama Road and the CDBG restroom project.

Supervisor, Richard Lawson reported on a used utility truck he found for sale.

Motion to start the paper work with Truck Smart to give them \$1,000.00 refundable deposit to hold a 2016 Ram chassis 5500 so the Township can investigate the Carfax and review its options.

Motion by Heather Daerr, Second by Richard Lawson

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Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Supervisor, Robert Dooley questioned about the catch basins not connected on Finleyville-Elrama Road.

Motion to have Jessica Stiner write the technical letter to the State for the catch basins on Finleyville-Elrama Road and send it to Gary Sweats office for review and execution.

Motion by Robert Dooley, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Supervisor, Paul Chasko questioned the water issue at 5050 Union Avenue.

Supervisor, Heather Daerr announced a spaghetti dinner at the Elrama Volunteer Fire Company.

Motion to approve the bill pay list in the amount of \$227,386.97.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

Public Comment:

George Powell: (No Address Given) Mr. Powell expressed his opinion regarding a time limit on processing application submissions. Mr. Powell expressed his opinion regarding the discrepancy on the bill for the 2019 Paving Project. Mr. Powell expressed his opinion regarding the proposed chicken ordinance.

Supervisor, Richard Lawson questioned the payment of the Ralph Opferman invoice.

Motion to go to executive session at 8:27 pm

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

The Board of Supervisors returned from executive session at 10:15 pm.

Supervisor, Heather Daerr reported the Board of Supervisors discussed personnel matters.

Motion to adjourn at 10:15 pm.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES. Motion Carried

The Board of Supervisors went back into executive session.



Nicole L. Wright/Secretary Treasurer