

**Union Township Board of Supervisors  
Non-Legislative Meeting  
December 11, 2019  
7:00 pm**

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 7:00 pm. A moment of prayer was delivered. The pledge of allegiance was recited.

Board Members in attendance by roll call were Richard Lawson, Charles Trax, Robert Dooley, and Heather Daerr. Paul Chasko was absent

Also, in attendance, Gary Sweat, Solicitor, Nicole Wright-Secretary/Treasurer, Jessica Stiner-Engineer, Jarrod D'Amico-Zoning/Code Official, Ken Puglisi-Road Superintendent, James Donahoe- Project Department, and Officer Toth- City of Monongahela Police.

**Public Comment on Agenda items:**

No public comment was made

Ken Puglisi, Road Superintendent updated the Board of Supervisors on Ridge Road and McChain Road. Next, Mr. Puglisi reported on a Twp. truck with a broken sub-frame and the necessary emergency repairs needed. Lastly, Mr. Puglisi reported the garage painting project has been completed by the Road Department.

Officer Toth from the City of Monongahela Police Department reported to the Board of Supervisors regarding the calls for service, accidents, charges, criminal complaints, overdoses, and arrests for the month of November.

Jarrold D'Amico-Zoning/Code Official reported Quality of Life tickets that were posted at 7 Pumpkin Center have been paid to the Township. However, the resident has not remediated all the issues because of physical limitations and her age. Mr. D'Amico asked the Board to consider allowing him to file a citation, allow the case to go to court, Mrs. White will plea not guilty, a court date will then be set. This will allow Mrs. White additional time to remediate the violations. All Board members agreed to allow Mr. D'Amico to proceed with his request. Next, Mr. D'Amico reported on the stop work order filed on 5100 Union Street. Moving on, Mr. D'Amico reported on a stop work order for a non-permitted driveway on Finleyville-Elrama Road. Next, Mr. D'Amico reported on the appeal hearing for the Finleyville Airport scheduled on December 18, 2019 at 9:30 am. Moving on, Mr. D'Amico updated the Board on the Shire stormwater pond sixty-day extension. Next, Mr. D'Amico updated the Board on a meeting he had with Bruce Klassen from Tuscany Estates regarding their stormwater ponds and citations. Lastly, Mr. D'Amico reported on the Building/Zoning, Occupancy, and Township Permits issued over the last month.

Supervisor, Richard Lawson questioned Mr. D'Amico regarding road opening permits and inspections done on Building Permits.

Supervisor, Heather Daerr reported the Planning Department scheduled earlier in the evening at 5:30 pm was cancelled.

Jim Donahoe-Project Manager updated the Board on the PA Small Water & Sewer H2O Water Grants. Next, Mr. Donahoe updated the Board of Supervisors on safety trainings. Moving on, Mr. Donahoe reported the general liability insurance has been renewed with B& W Insurance Agency. Lastly, Mr. Donahoe reported he has an estimate to update the General Code.

Supervisor, Richard Lawson questioned Mr. Donahoe on a Road Department member being certified to inspect playground equipment.

Engineer, Jessica Steiner updated the Board on the pedestrian crosswalk quote for Mingo Church Road. Next, Mrs. Stiner reported on a meeting she had with Bruce Klassen of Tuscany Estates. Moving on, Mrs. Stiner reported on Sunoco, Patterson Road settlement agreement status. Next, Mrs. Stiner stated the public comment period for the MS4 Program runs through the end of December. Moving on, Mrs. Stiner reported the final PRD application and final sub-division applications have been received from Scarmazzi. Both the final sub-divisions and PRD applications are under final review. Next, Mrs. Stiner reported on Meadow Street drainage and PennDOT's denial for discharging stormwater into their pipe. Moving on, Mrs. Stiner gave the Board a plan for the restroom upgrades to review. Lastly, Mrs. Stiner reported Peters Creek Sanitary Authority has asked the Planning Department for a letter of support indicating their project to repair and raise existing manholes along the PCSA interceptor line in Union Township is consistent with the Townships local land use planning. Mrs. Stiner asked the Board of Supervisors to consider allowing Mr. D'Amico to respond to their request since the evenings earlier Planning Department meeting was cancelled.

Solicitor Gary Sweat reported some of the original easements for the Overlook Sewer project and original writ of revival of Municipal Liens have been returned to the Township. Next, Mr. Sweat reported there has been no movement from Mellor's attorney. Lastly, Mr. Sweat stated he had included in his report the response from Attorney Ferguson for Bartolotta Properties I.

Motion to add a few items, the pedestrian crossing issue on Mingo, the new process for assignments after a Township meeting, PennDOT response to Meadow Avenue, a few projects that we had given the green light for regarding engineering, and a potential approval to Peters Creek Sanitary Authority for a consistency land use letter.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

**Review of agenda items:**

The following items were on the agenda.

1. Approve/Deny B& B Truck & Equipment purchase order # 43A not to exceed \$1,100.00.
2. Approve/Deny Restano Backflow testing backflow valve at Elrama Pump Station. \$75.00 testing fee.
3. Approve/Deny \$100.00 application fee for H2O PA Water/Sewer/Sanitary grant for Mingo Circle.
4. Approve/Deny Resolution for H2O PA grant.
5. Discuss Ridge Avenue paving quotes
6. Discuss replacement computer quotes
7. Discuss chicken ordinance
8. Discuss amending Grading Ordinance
9. Discuss MS4 2020 Model Stormwater Ordinance
10. Discuss updating the fee schedule and registration of stormwater
11. Discuss utility truck purchase
12. Discuss next steps Elrama Park
13. Discuss Resolution 16 of 2019 for PA Small Water & Sewer Grant
14. Discuss payment recommendation for the 2019 Paving Project (Payment #2 recommendation amount is \$19,184.02. Project total \$150,355.39 less payment #1

\$123,653.60 less payment #2 leaves \$7,517.77 for a 5% retainage since the project isn't complete)

15. Discuss a workshop on engineering processes and invoice management for township projects
16. Discuss 2019-2020 DeLattre Corp – HVAC PM contract. Amount has increased from \$708 to \$1615 for this renewal
17. Discuss reorganization meeting time on January 6, 2020
18. Discuss appointments to Boards and Commissions
19. Discuss additional mat from Model Cleaners for the Police Department entry in the amount of \$9/mo? Requested by Police Department
20. Discuss additional garage door remote for Fire Department vehicles, not to exceed \$30.00.
21. Discuss Ringgold School District request Comprehensive District-Wide Safety & Security Committee.
22. Discuss building Christmas decorating
23. Discuss lawn bids
24. Discuss playground inspection bid for Veterans Memorial Park & Jason Drive Park in the amount of \$750.00
25. Discuss Amazon Prime membership
26. Discuss updating General Code
27. Discuss quotes for 2019 DCED audit
28. Discuss Tuscany Estates escrow replenishment
29. Any Additional items

Discuss Next Steps on Open Items:

- Stormwater Pond Progress/Policy & Procedures
- Elrama Sewage Property Liens
- Elrama Sewage Uncollected Tap Fees
- Senate Engineering-Act 537 Plan
- Finleyville-Elrama Road Catch Basins
- Sunoco-Patterson Road Paving/Restoration of Road Project
- Veterans Memorial All-Purpose Field-Fence
- Abandoned Homes List
- Meadow Avenue Curb Installation, Catch Basins & Pipe
- Nike Site Electrical Quotes
- Leaf Vac
- Pleasant View Slide Repairs
- Utility Truck Purchase
- Building Permit Modification
- Chicken Ordinance
- PENNVEST Funding for Overlook Sewerage
- CDBG Funds Restroom Project
- Equitrans Pipeline
- Finleyville-Elrama Road Sewerage Malfunctions
- Fee schedule update on PRD review fee.
- McInstosh Compressor Station Blow Off Noise Logs
- Trax Road sight distance
- Mingo Church Road Cross Walks
- Replacement Computers

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- Check list for Subdivisions, Land Development, PRD & Township Permits

Motion to approve B&B Truck & Equipment order #43A not to exceed \$1,100.00.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to approve Restano Backflow testing valve at the Elrama Pump Station in the amount of \$75.00.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to approve \$100.00 application fee for H2O PA Water/Sewer/Sanitary grant for Mingo Circle.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to approve resolution for H2O PA grant.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to put the Chicken Ordinance on the agenda for January.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to discuss amending the Grading Ordinance to the new year.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Solicitor Gary Sweat questioned Engineer Jessica Stiner on the Township Grading ordinance and the slope requirements.

Motion to set the re-org meeting for January 6<sup>th</sup> at 9:00 am and advertise as such.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to set our general Township Non-Legislative, Legislative meetings for the year 2020 on the same second and forth Wednesdays of every month but with the start time of 5:00 pm.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to add a mat to the Police Department substation.

Motion by Robert Dooley, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

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Motion to purchase additional garage door remote for Fire Department vehicles, not to exceed \$30.00.  
Motion by Heather Daerr, Second by Richard Lawson  
Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.  
Motion Carried.

Motion not to exceed a \$100.00 reimbursement to Debbie Lawson if she could find a nice pre-lit Christmas tree that is compact that could be put up every year.  
Motion by Heather Daerr, Second by Robert Dooley  
Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.  
Motion Carried.

Supervisor Heather Daerr stated after every Township meeting, she would like Jim to type up a summary of next steps on all assignments given in the meeting and send it in an email to the entire staff, Board, and Professionals.

Motion to have Jarrod send a land use consistency letter to the Peters Creek Sanitary Authority for their grant application.  
Motion by Heather Daerr, Second by Charles Trax  
Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.  
Motion Carried.

Supervisor Heather Daerr asked Ken Puglisi, Road Superintendent to put the all-purpose field fence on high priority for the Veterans Park. Discussions ensued regarding the expansion of the field size.

**Public Comment:**

Kevin Daerr: (no address given) Mr. Daerr expressed his opinion regarding grant opportunities for public fields.

Supervisor Robert Dooley questioned the status of the sight distance issue on Trax Road.

George Cheplic: (no address given) Mr. Cheplic questioned the Engineer regarding the status of permitting applications he submitted to the Township.

Discussions ensued amongst the Engineer, Board, Solicitor, Zoning/Code Official, and Mr. Cheplic regarding the requirements per the Township ordinance for the permits applications Mr. cheplic submitted.

Supervisor Richard Lawson expressed his opinion and concerns regarding the Massey Ferguson tractor that needs to be repaired. Discussions ensued regarding the possibility of contracting out the road side mowing for next year.

Supervisor Heather Daerr stated she checked with Brentwood Bank regarding the Tax Collector obtaining her own check scanning equipment for making deposits.

Motion to close the Street Light account in Key Bank and deposit into Brentwood Bank.  
Motion by Richard Lawson, Second by Heather Daerr  
Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.  
Motion Carried.

Supervisor Heather Daerr questioned the Solicitor if the Board can go to only accepting checks and no cash.

Motion to instruct the Secretary to post a no cash accepted sign and add something to the website so the public knows.

Motion by Heather Daerr, Second Charles Trax

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Supervisor Heather Daerr made a statement regarding the recently published Messenger Article. Mrs. Daerr stated in 2018 a deficit is shown because the Board closed out two PENNVEST loans for Elrama Sewerage area. The Township maintained roads to the tune of \$279,000.00 from the General Fund that were emergency in nature. Mrs. Daerr stated that \$90,000.00 was paid out in salt and snow removal supplies. Mrs. Daerr stated there was also \$200,000.00 paving project that was paid out of Liquid Fuels monies. Mrs. Daerr stated the Board also paid off dump trucks in 2018 that were leased.

Motion to go to executive session at 9:17 pm.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

The Board of Supervisors returned from executive session at 10:12 pm. Supervisor, Heather Daerr stated the Board discussed personnel and litigation.

Motion to hire Palermo Kissinger & Associates through the end of December to handle all of the accounting functions of Union Township and to explore them possibly taking on the accounting functions for the year of 2020 to be considered at the Legislative meeting.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

Motion to see if the Board would entertain me calling stenographers to see if we could get a proposal for a stenographer service to attend Township meetings and take minutes.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

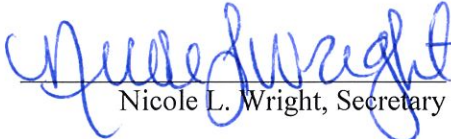
Motion Carried.

Motion to adjourn at 10:14pm.

Motion by Heather Daerr, Second by Robert Dooley

Roll Call Vote: Richard Lawson-YES, Charles Trax-YES, Robert Dooley-YES, Heather Daerr-YES.

Motion Carried.

  
Nicole L. Wright, Secretary