

Union Township Board of Supervisors
Reorganization Meeting
January 4, 2016

The Board of Supervisors Meeting was called to order by Chairperson Larry Spahr at 7:00 p.m. The meeting was held at the Union Township Municipal Building, 3904 Finleyville-Elrama Road, Finleyville, PA. The pledge of allegiance was recited.

Ms. Daerr and Ms. Sargent presented their credentials to the Chairman upon his request as well as Paul Chasko. Oath of Office, Certification of Election with their Ethics Statements on file. Each of the Supervisors presented the necessary qualifications to take the seat.

Board Members in Attendance by roll call were Heather Daerr, Larry Spahr, Charles Trax, Paul Chasko, and Deborah Sargent. Also in attendance, Judy Taylor–Treasurer, Debra Nigon–Secretary.

Mr. Spahr gave the Board and those present an opportunity in their own way to give thanks and remember those taken by ISIS and those that have lost their lives this year.

No solicitor attended representing Makel & Associates, P.C.

Public Comment

Frank LaTorre welcomed the new Board members.

Motion to appoint as Larry Spahr Chairperson for Year 2016.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-abstain, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Paul Chasko as Vice Chairperson for Year 2016.

Motion by Charles Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-abstain, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Debra Nigon as Secretary/Assistant Treasurer for 2016.

Motion by Paul Chasko, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to set the bond for the Secretary/Assistant Treasurer at \$1,000,000 for 2016.

Motion by Paul Chasko, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Judith Taylor as Treasurer / Assistant Secretary for 2016.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to set the bond for the Treasurer/Assistant Secretary at \$1,000,000 for 2016.

Motion by Paul Chasko, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to set rate for the Tax Collector for Street Light and Per Capita collections at 3% Current and 5% Delinquent for 2016.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to keep the bond for Tax Collector at 30% of the Tax Duplicate for 2016.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to set the bond for Tax Collector at \$36,000 for Street Light and Per Capita for 2016.

Motion by Charles Trax, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Shirley Fetchko from Finleyville Borough was appointed Deputy Tax Collector in 2015 and there are no changes and need to re-appoint or approve another Deputy per the Board's understanding of the current law.

The wages for the Secretary, Treasurer and Road Superintendent were held in abeyance per a Workshop to be scheduled later to discuss various issues pertaining to wages and appointments.

Motion to approve the meeting schedule which will remain the second and fourth Monday of each month with recognized holidays to be scheduled on the next business day.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to increase and set the hourly rate at \$45 per hour for the Zoning Hearing Board members, and to increase and set the rate at \$50 per hour for the Zoning Hearing Board secretary, for the year 2016, an increase of \$5 per hour for both the members and secretary.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

It was noted that there is currently no Zoning Hearing Board Alternate and that one of the members will be having surgery. It will be a priority for the Board to determine if anyone has any interest and/or willingness to serve as Alternate.

Motion to appoint Makel & Associates, as Township Solicitor on a month to month basis for year 2016 at the rate of \$100 per hour, an increase of \$5 per hour plus expenses a requested, plus mileage at the current IRS rate, plus mileage, and to advertise for proposals from qualified lawyers or counselors for the position of solicitor for Union Township for the year 2016 with any proposal of interest to be submitted in writing.

Motion by Charles Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

The month-to-month appointment would give Board members the opportunity of investigating the rates of other solicitors who provide services to municipalities and would allow the Board an opportunity to advertise to see who might be interested in providing legal services to the Township.

Mr. Chasko submitted a Motion to reappoint Mr. DeiCas as Township Engineer. The motion was interrupted by further discussion. It was discussed that there are signed contracts with Harshman Engineers and KLH Engineers. The contracts run a year and auto-renew unless 30 days notice is provided. The sign date was April 27. A Workshop will be called to discuss the engineering workload and whether the responsibilities of the Township engineer and the current conflict engineer should be modified.

The Township also has a signed contract with Municipal Consulting Services which auto renews unless notice is provided. It was decided that a Workshop be scheduled to discuss the appointment of Municipal Consulting Services as Zoning and Code Enforcement officers.

Motion to re-appoint Mr. Robert Clarke, as Zoning Hearing Board Solicitor for year 2016 at the current rate.

Motion by Paul Chasko, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Frank LaTorre as Alternate to the the Washington County Tax Collection Committee for year 2016.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Charles Trax as Representative to the the Washington County Tax Collection Committee for year 2016.

Motion by Paul Chasko, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-abstain, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Heather Daerr as Township Representative to the Washington County Sewage Council for year 2016.

Motion by Paul Chasko, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-abstain, Sargent-yes. Motion carried.

Motion to appoint Hal Brienig as Township Alternate to the Washington County Sewage Council for year 2016.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Leonard Bailey as Emergency Management Coordinator for year 2016.

Motion by Charles Trax, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint John Smida as Chairman of the Vacancy Board for year 2016.

Motion by Paul Chasko, Second by Larry Spahr

Roll call vote: Spahr-yes, Trax-no, Chasko-yes, Daerr-no, Sargent-no. Motion failed.

Ms. Daerr said that she would like wait on this issue so as to make individuals aware of the Vacancy Board Chair position and allow them to express an interest. Mr. Spahr reminded the Board of Supervisors that it will have to be taken care of in the near future. If a current Supervisor leaves the Board, and the Board is unable to obtain a successful Motion to appoint a new Supervisor within thirty day, then the Vacancy Board Chair takes over and adds his vote to those of the sitting Supervisors to obtain a successful Motion to appoint a new Supervisor.

The Treasurer will provide the quotes from financial institutions as potential depositories.

Motion to designate depositories of Township Funds as Citizens Bank, PLGIT, First Niagara, Huntington, Charleroi Federal, Wesbanco Brentwood Bank for year 2016.

Motion by Heather Daerr, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to designate signatories for checks as either the Treasurer/Assistant Secretary or the Secretary/Assistant Treasurer and two Board members for year 2016, with the exception of payroll which is direct deposited.

Motion by Paul Chasko, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to approve payment of bills which come due in between meetings for year 2016 subject to bills being true and correct.

Motion by Deborah Sargent, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to designate the Observer-Reporter for legal advertising for year 2016.

Motion by Paul Chasko, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Heather Daerr as Roadmaster for year 2016 conditioned on passing a physical.

Motion by Charles Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-abstain, Sargent-yes. Motion carried.

Motion to appoint Larry Spahr as Roadmaster for year 2016 conditioned on passing a physical.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Daerr-yes, Spahr-abstain, Trax-yes, Chasko-yes, Sargent-yes. Motion carried.

Motion to appoint Paul Chasko as Roadmaster for year 2016 conditioned on a passing a physical.

Motion by Charles Trax, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-abstain, Daerr-yes, Sargent-yes. Motion carried.

Motion to appoint Deborah Sargent as Roadmaster for year 2016 conditioned on a passing a physical.

Motion by Charles Trax, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-abstain. Motion carried.

Motion to appoint Charles Trax as Roadmaster for year 2016 conditioned on a passing a physical.

Motion by Deborah Sargent, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-abstain, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to authorize for year 2016 any permitted Township officials to attend the State and County Convention to be held April 17-20, 2016, in Hershey, PA, with the Township to pay expenses as necessary, with the voting delegate for the County convention designated as Ms. Judith Taylor.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to set mileage reimbursement at the prevailing IRS rate, currently 0.54, plus tolls for year 2015.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to reappoint Ed Vero to the Zoning Hearing Board 2016 for a three-year term, from January 1, 2016 through January 1, 2019.

Motion by Charles Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to reappoint Jack Peart to the Peters Creek Sanitary Authority Board for 2016 for a five year term, from January 1, 2016 through January 1, 2021.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Motion to advertise for Recreation Board members.

Motion by Charles Trax, Second by Larry Spahr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Charles Trax Paul Chasko

Board Approved: January 25, 2016

Motion to adjourn the meeting at 8:36 p.m.

Motion by Charles Trax, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.


Debra A. Nigon, Secretary