

# Union Township

## Variance Procedures

1. Name and address of Applicant.
2. Name and address of owner of real estate
3. Interest of Applicant/Owner; Representative must have notarized statement
4. A brief description of property affected.
5. A brief description of relief sought. (See application rejection).
6. The applicant must submit in duplicate a plan of the lot or property drawn to scale. Must be substantiated by deed or plot plan.
7. A statement of the grounds for appeal.
8. Description of adjoining properties.
9. If a structure is involved it must be shown on the plan with the following:
  - a. Set back lines, front, side, and rear
  - b. Size of the structure.
  - c. Height of the structure.